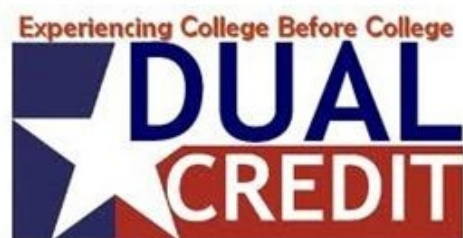




Dual Credit Student Handbook

2025-2026





OFFICE OF THE PRESIDENT
www.lamarpa.edu

Welcome! We are thrilled to welcome you to Lamar State College Port Arthur. Our primary goal is for you to have an outstanding experience in dual credit courses. We have designed the Dual Credit Handbook to provide information you will need to navigate the dual credit process.

Lamar State College Port Arthur is proud of our tradition of excellence. Our faculty are committed to your success. In 2017 and 2019 the Aspen Institute recognized our work by designating Lamar State College Port Arthur as one of the top 150 colleges in the United States. The award celebrates high achievement and performance at community colleges across the country.

I am personally proud of your commitment to success by beginning college early. You are participating in a program designed to prepare you for the rigors of college-level coursework.

We are committed to your success and excited to join you on your journey.

Sincerely,

A handwritten signature in black ink that reads "Betty Reynard". The signature is written in a cursive style.

Betty Reynard, President
Lamar State College Port Arthur



OFFICE OF DUAL CREDIT PROGRAMS
www.lamarpa.edu

Greetings,

Dual credit provides an excellent opportunity for students to try on the role of a college student. Through dual credit programs students gain new skills, prepare for employment, gain confidence about their ability to do college level work, and prepare for upper level undergraduate study.

Lamar State College Port Arthur is pleased to provide these opportunities to high school students in our community. This guide is designed as a resource for dual credit students and their families. If you have additional questions, please do not hesitate to contact me.

All the best,

Bruce D Hodge

Bruce D. Hodge, M.A.
Director of Dual Credit Programs

Let's Talk!

dualcredit@lamarpa.edu, (409) 984-6342

1500 Proctor Street, Port Arthur, TX 77640
Office Hours: Monday-Friday, 8 a.m.-5 p.m.

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What is dual credit?

Dual credit is a partnership between Lamar State College Port Arthur and your high school to offer college courses. These courses are applied towards both high school graduation requirements and the completion of a certificate or associate degree at Lamar State College-Port Arthur.

What are the benefits of taking dual credit courses?

There are many documented benefits to taking dual credit courses in high school.

Dual Credit Prepares Students for College

Students who take dual credit courses in high school make the transition from high school to college easier than students who do not. Through dual credit, students experience the rigors and demands of college level coursework with the additional support of their parents, school counselors, and school administrators. Students who participate in dual credit courses offered at their high schools also have the added support of familiar teachers as college instructors. Dual credit allows students to try on the role of college student.

Lower Costs

The costs associated with taking a dual credit course are significantly reduced when compared to taking the same course after high school graduation. In addition, the cumulative costs associated with earning a post-secondary credential are reduced if a student takes more than one dual credit course in high school.

Transferability of Credits

The credits earned via dual credit can either be applied to the completion of a certificate or associate degree at Lamar State College Port Arthur or transferred to another college or university. These are not wasted credits. Nor are the courses offered via dual credit empty electives. Students should speak to their school counselor about how to apply or transfer these credits.

Dual Credit Reduces the Time to Degree Completion

Students who participate in dual credit courses graduate earlier than students who do not. A student who completes just 15 credit hours (or two classes in the fall and three classes in the spring of the senior year) via dual credit has completed one semester of college level coursework. By completing coursework early, dual credit students move on to their future goals quicker.

Career Readiness

When students take career and technical education dual credit courses, they gain skills employers desire and learn about anticipated careers. Students learn the requirements of a career, the workplace environment, and if the career suits them. They also begin the process of professionalization toward the career. Students begin to see themselves as professionals in their chosen field of study.

Where do the credits transfer?

Public colleges and universities in Texas use the Common Course Numbering System. This means courses have the same four letter and four digit combination regardless of where the courses were taken. This shared system easily identifies the courses eligible for transfer from one institution to another. If you have questions about transferring courses, please speak with an academic advisor at LSCPA.

Profile of a dual credit student

Regardless of prior academic performance, students who are the most successful in dual credit courses are the students willing to put in the work.

They attend all classes.

Attendance is critical to success. A student can only get the full benefit of a course if the student attends regularly. Regular attendance also includes avoiding arriving late and leaving early. Once in class, the successful student must be sure to focus and avoid distractions such as chatting with peers, sleeping, day dreaming, or using electronic devices.

They take notes in class.

Your class notes are a valuable tool you will use to prepare for exams and complete assignments. Successful students understand having no class notes or incomplete notes is detrimental. Once notes are taken in the class, the student realizes their work is not done. The student compares their notes to other students to look for errors or missing information. The student reviews their notes regularly.

They read the textbook.

Successful students realize the reading assignments were given intentionally. It is not busy work. They approach the assigned reading as a way to bolster their notes and gain a better understanding of the course material. They also recognize they are reading for comprehension not completion and it may be necessary to complete the assigned reading multiple times.

They form study groups with other students.

Peer learners are a great resource. Successful students recognize others may have strengths they lack or utilizing their own strengths to help others master course material will deepen their own understanding. They seek out classmates who appear to do well on exams, take good notes, and

are engaged in the class. They use these study group opportunities to practice teaching and learning from others.

They work on assignments early.

The good intentions of many students are derailed by procrastination. A high quality assignment can quickly deteriorate if it is rushed or incomplete. Instead, students should review course syllabi at the beginning of the semester and at least weekly throughout the semester to make note of due dates and to plan their work. Students should consider how long it will take them to complete an assignment and budget for the necessary time. Students should also anticipate and plan for power outages, corrupted data files, computer malfunctions, and internet connectivity problems.

How to enroll

Eligibility

Any high school student in grades 9 – 12 is eligible to participate in dual credit courses. High school students attending LSCPA are subject to all requirements regarding admissions, placement, academic standards, and conduct. Parental permission and permission from the high school principal or designee is required.

Admissions Process

All students must complete an application to the college. Students should go to the Apply Texas Application for Admission website at www.applytexas.org

Bacterial meningitis vaccination

All students who will take classes on the campus of LSCPA must have a bacterial meningitis vaccine. Students should submit their immunization record to their high school nurse. The Director of Dual Credit Programs will coordinate with the high school to receive copies for each student. Students who only participate in dual credit courses at their high school or online may be exempt from this requirement.

Readiness

All LSCPA students must demonstrate readiness for college level course work through an appropriate Texas Success Initiative (TSI) Assessment score or use an exemption.

The chart below indicates the college readiness classification score range and the diagnostic test score a dual credit student must meet to be eligible for dual credit math courses. Dual credit students are not eligible for developmental math courses.

MATH - Mathematics (Effective January 11, 2021)				
College Readiness Classification	Diagnostic Test	MATH 1314 Pathway	Math 1342 Pathway	Math 1332 Pathway
910 – 949 AND	6	MATH 1314	MATH 1342	MATH 1332
950 – 990	N/A	MATH 1314	MATH 1342	MATH 1332

The chart below indicates the college readiness classification score range and the essay score a dual credit student must meet to be eligible for dual credit English courses or dual credit courses with a reading/writing TSI requirement. Dual credit students are not eligible for developmental English courses.

ELAR- English Language Arts Reading (Effective January 11, 2021)			
College Readiness Classification	Diagnostic Test	Essay	Courses
945 – 990 AND		5-8	ENGL 1301

Dual credit students may request an exemption to the TSI if the student can demonstrate readiness through one of the following methods. Official score reports are required.

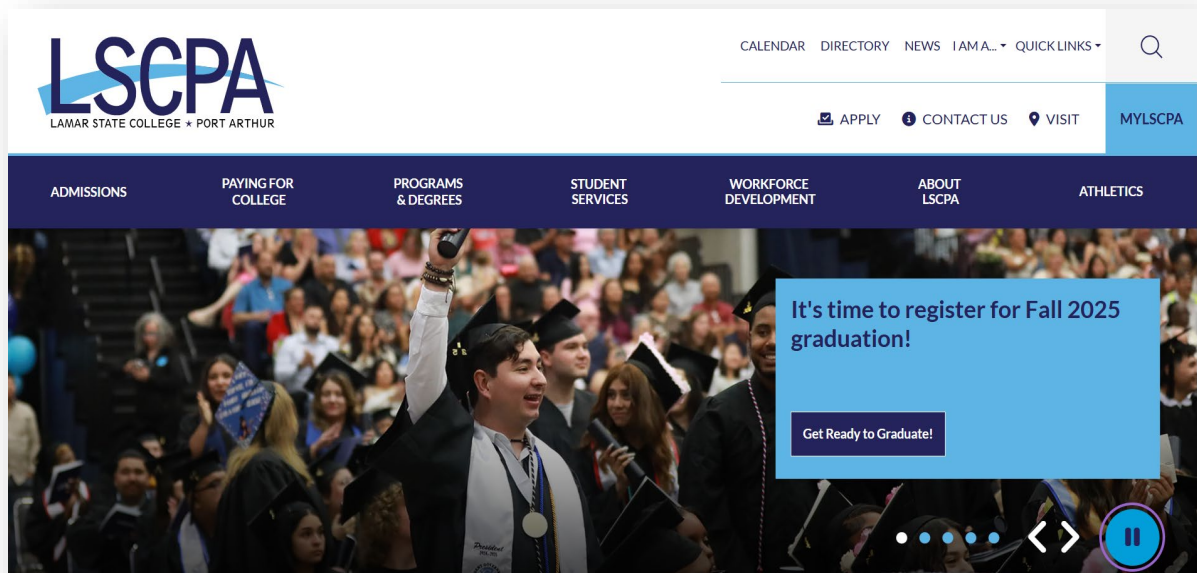
Test Type	Readiness Score English/Language Arts	Readiness Score Math
SAT	480 or higher on EBRW	530 or higher
PSAT	460 or higher on EBRW	510 or higher
ACT	40 or higher combined score on Reading and English section	22 or higher
STAAR EOC	4,000 or higher on English II	4,000 or higher on Algebra I plus earned C or higher in Algebra II

MyLSCPA student login retrieval

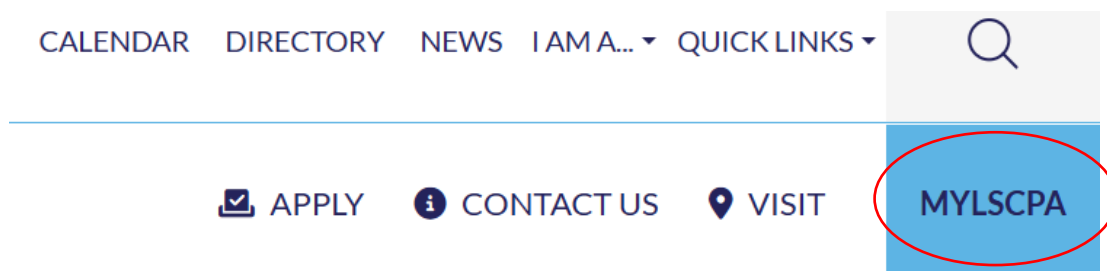
MyLSCPA is the college's student portal. Each student has a MyLSCPA account. From the MyLSCPA portal, students can check their email, access Blackboard, create documents using Microsoft Office applications, store documents on the cloud-based server, access college library resources, check the status of their registration, pay bills, view unofficial copies of their transcript, and request official copies of their college transcript. Students should plan to check email and Blackboard at least three times per week. If a dual credit student is enrolled in an online course, the student should check Blackboard and their email account at least twice per day.

Once the student has completed their application to LSCPA, and has received their student identification number (P#), the student is ready to retrieve their username and set up their initial password.

Go to the college's website (www.lamarpa.edu).



Look at the top of the page and click on the MyLSCPA link:



After clicking on MyLSCPA, you will arrive at the Welcome to MyLSCPA page. Click on the “Help” tab:

Welcome to MyLSCPA!

MyLSCPA provides secure, easy access to college online applications and resources from one customizable dashboard. Students, faculty, and staff may use the dashboard to view and manage academic as well as administrative information.

Login Information **Help**

In order to use MyLSCPA, you will need to know your LSCPA email address and password. Your email address is your username followed by @lamarpa.edu. For example, if your username is **doej**, your email address is **doej@lamarpa.edu**.

To help us resolve your request quicker, please make sure to include the following in all correspondence:

- Student or Employee ID (optional if you don't have one)
- Email Address
- Phone Number

LSCPA has provided several online tools to help you look up your username and reset a forgotten password. If you need assistance, [Contact the IT Help Desk](#).

Logging in for the First Time

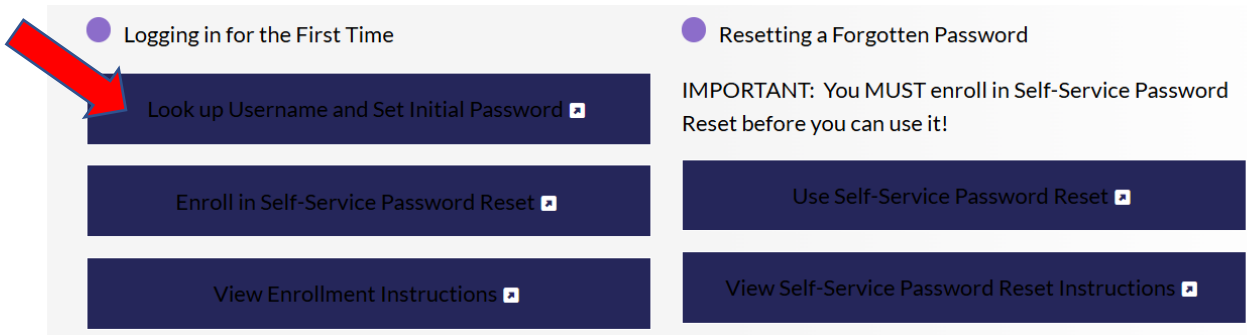
- Look up Username and Set Initial Password
- Enroll in Self-Service Password Reset
- View Enrollment Instructions

Resetting a Forgotten Password

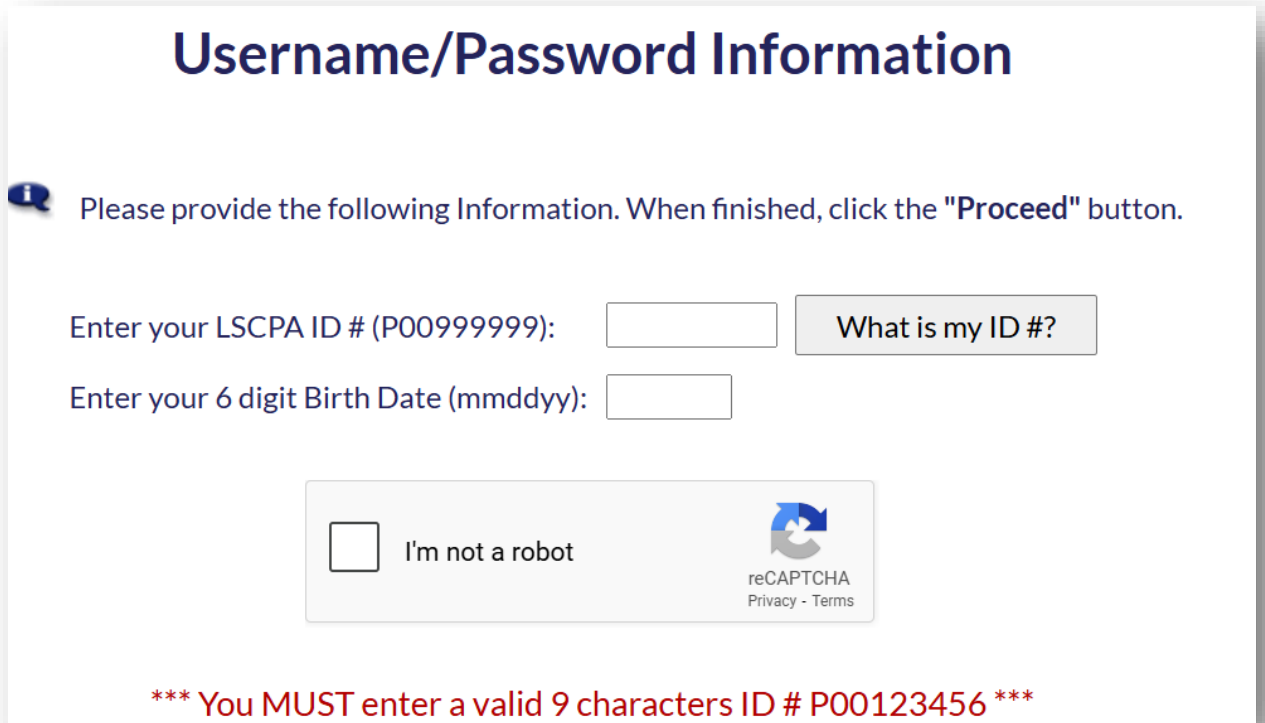
IMPORTANT: You MUST enroll in Self-Service Password Reset before you can use it!

- Use Self-Service Password Reset
- View Self-Service Password Reset Instructions

Select the first option, "Look up Username and Set Initial Password".



The screenshot shows a menu with two main options: "Logging in for the First Time" and "Resetting a Forgotten Password". Under "Logging in for the First Time", there are three buttons: "Look up Username and Set Initial Password", "Enroll in Self-Service Password Reset", and "View Enrollment Instructions". Under "Resetting a Forgotten Password", there are two buttons: "Use Self-Service Password Reset" and "View Self-Service Password Reset Instructions". A red arrow points to the "Look up Username and Set Initial Password" button. An important note states: "IMPORTANT: You MUST enroll in Self-Service Password Reset before you can use it!"



The screenshot shows the "Username/Password Information" form. It includes an information icon and the text: "Please provide the following Information. When finished, click the 'Proceed' button." The form has two input fields: "Enter your LSCPA ID # (P00999999):" and "Enter your 6 digit Birth Date (mmddyy):". There is a "What is my ID #?" button next to the first input field. Below the input fields is a reCAPTCHA section with a checkbox labeled "I'm not a robot" and the reCAPTCHA logo with "reCAPTCHA Privacy - Terms" text. At the bottom, there is a red warning: "*** You MUST enter a valid 9 characters ID # P00123456 ***"

Enter the information requested. Your Campus Wide ID # is the P# provided to you.

If you do not know your P#, please call the Office of Dual Credit Programs at (409) 984-6102.

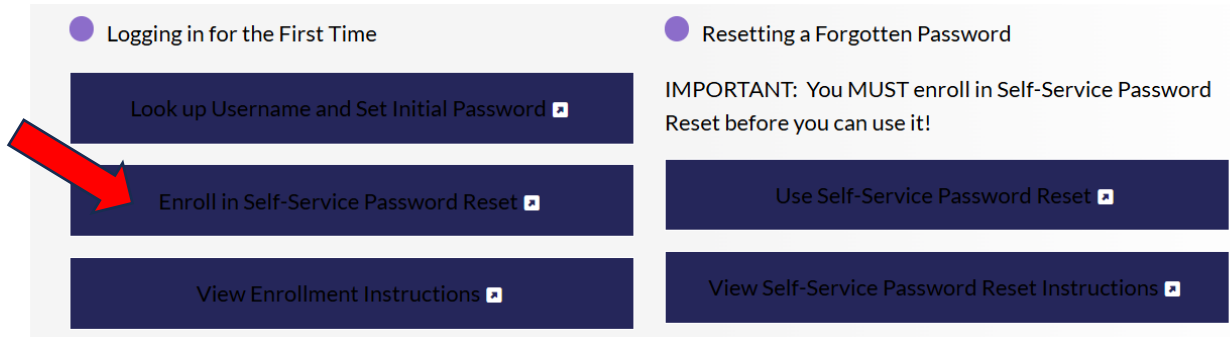
Follow the prompts to retrieve your username and set up your initial password.

Please remember your P#, username, and password. It is a good practice to save your P# and username into your phone or write them down.

You will be required to change your password every 90 days.

If you have questions about resetting your password or have difficulty using the tool to look up your username, please call the Help Desk at (409) 984-6150. The Help Desk will only give usernames and passwords to students. Parents may not call on behalf of their students.

Once the student has retrieved their username and the initial password, the student should enroll in the **Self-Service Password Reset** system. Completing this step will enable students to reset their own passwords in the future.



Title IX training

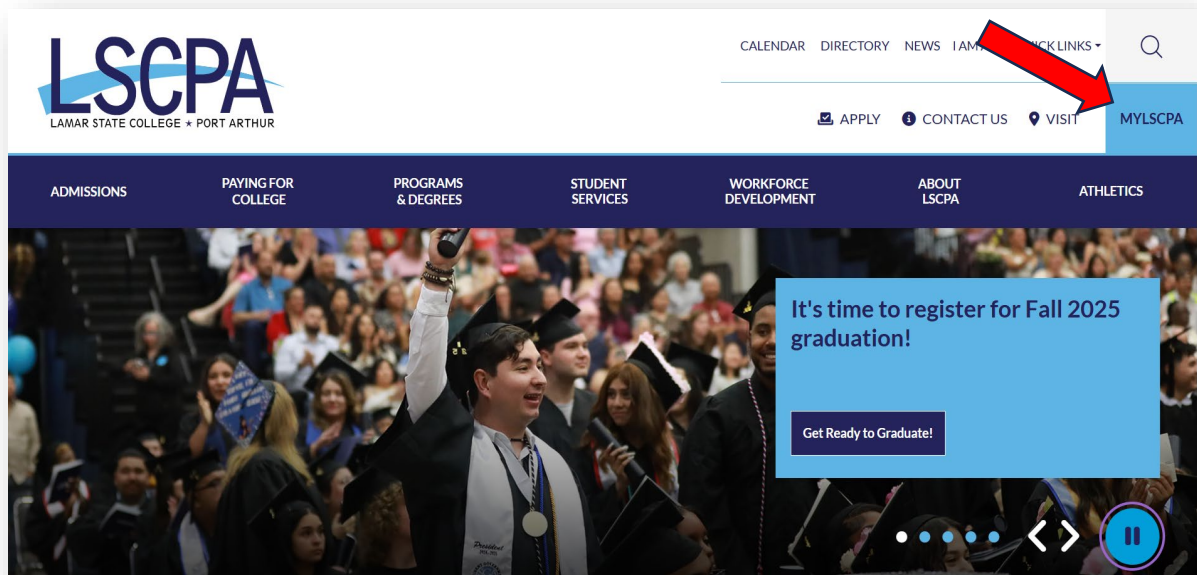
All dual credit students are encouraged to complete Title IX training on the prevention of sexual assault and violence as well as the Alcohol awareness training. The training is available to students via the MyLSCPA student portal. Once the student knows their username and password, the student will log into their MyLSCPA student portal and look for a card titled My Training (EVERFI) like the one pictured below. Students must complete both trainings before registering for classes. To access the training, click on the three dots, then click Access My Training.



Adding an authorized user

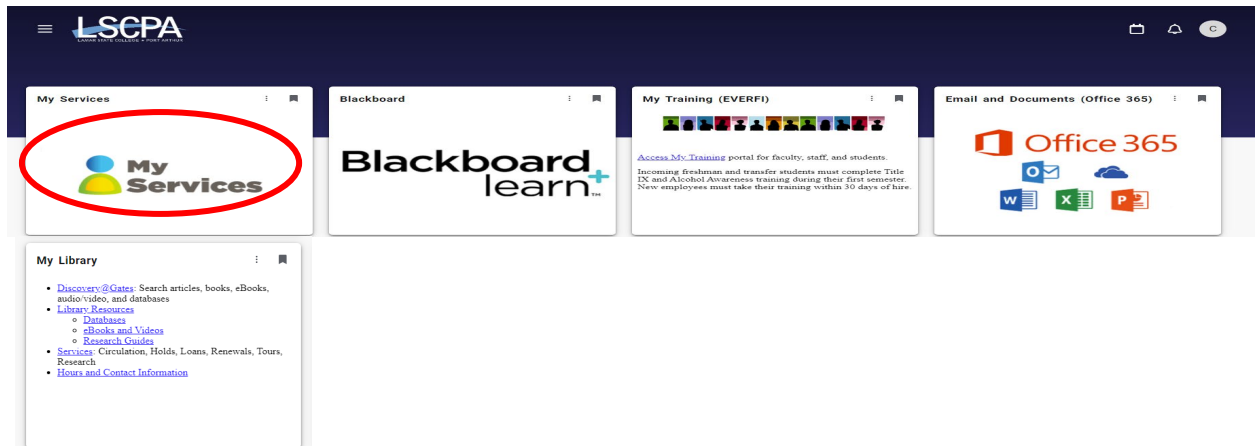
Students can add an adult as authorized user. The authorized user will receive tuition billing statements to the email address the student provides for the authorized user. This option allows parents to know when tuition is due and the amount to be paid.

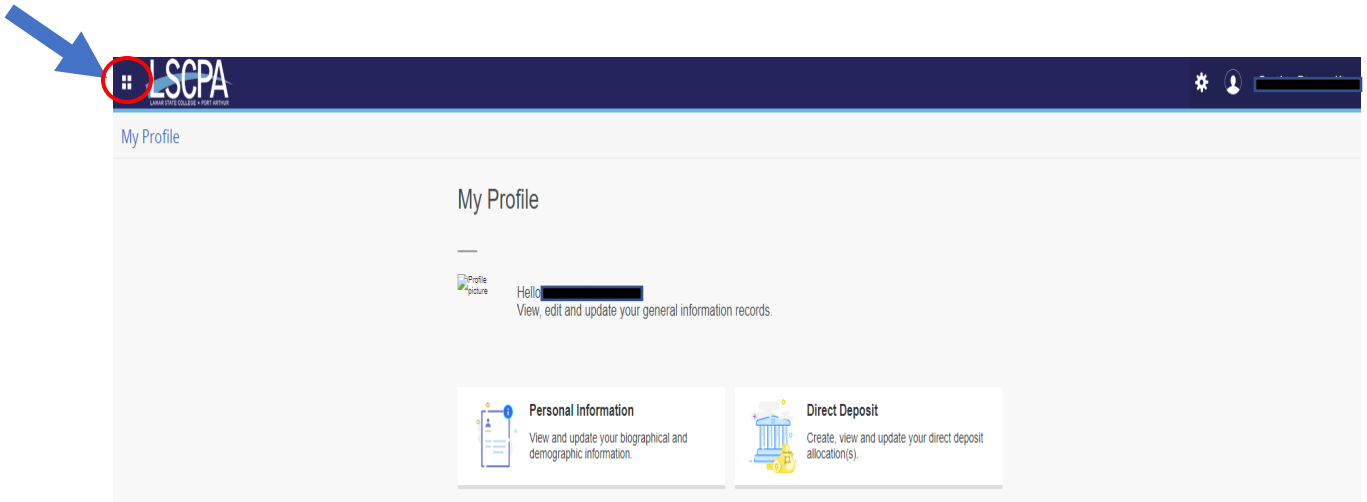
Students will start by logging into their MyLSCPA student portal from the college's website. <https://www.lamarpa.edu/MyLSCPA>



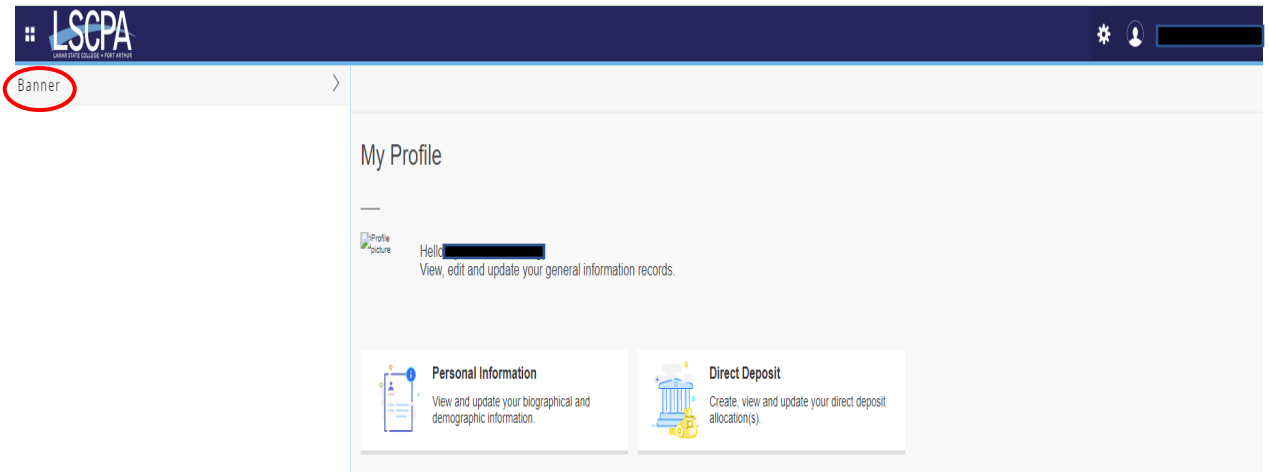
Click the blue “Login to MyLSCPA” button. Enter your username & password.

Click on the card for My Services.

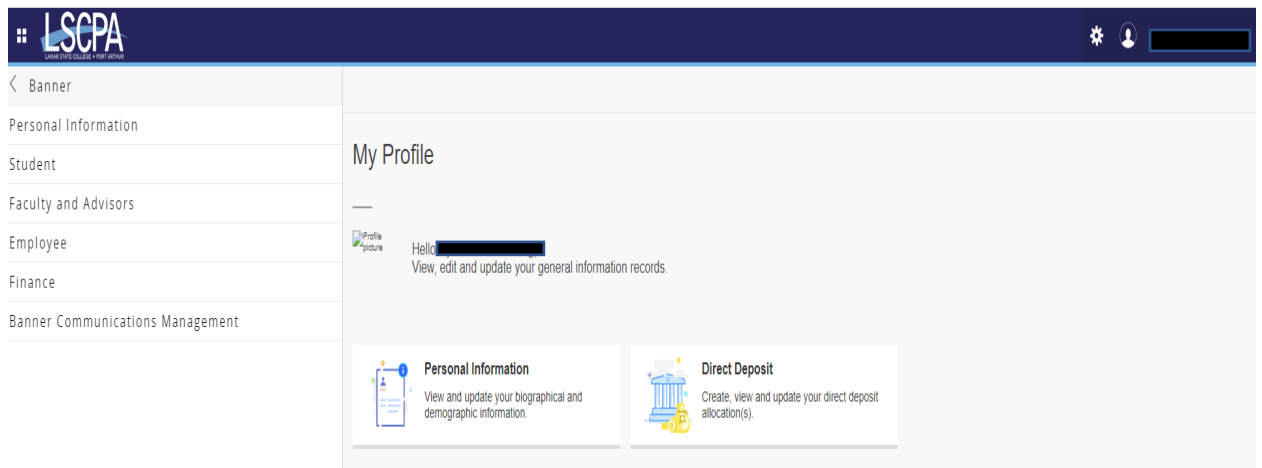




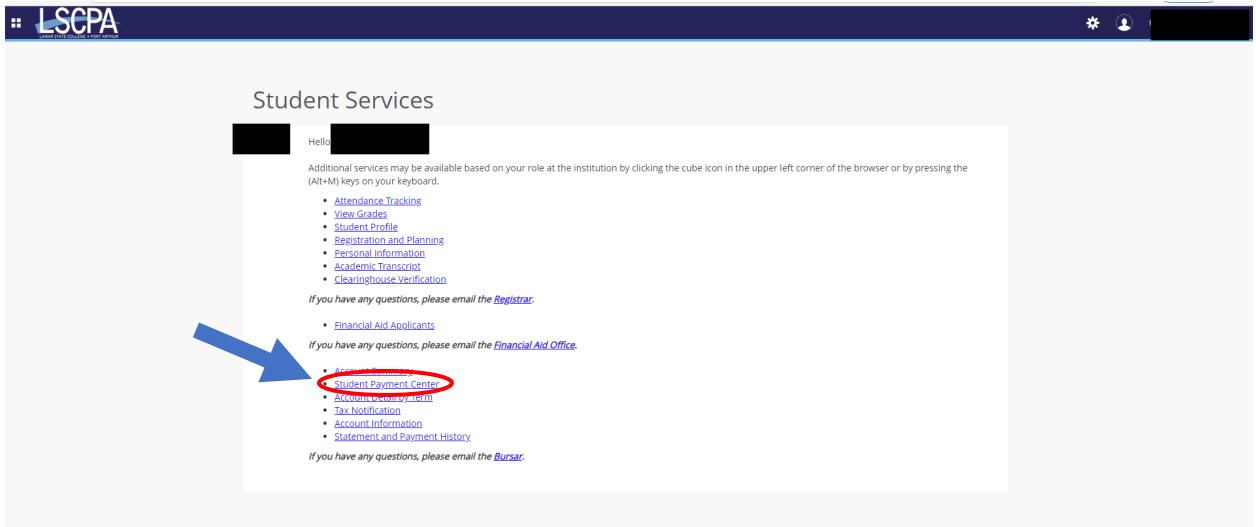
You will be brought to your profile page. Click on the four small squares to the left of the college's logo at the top of the page. A drop-down menu will appear.



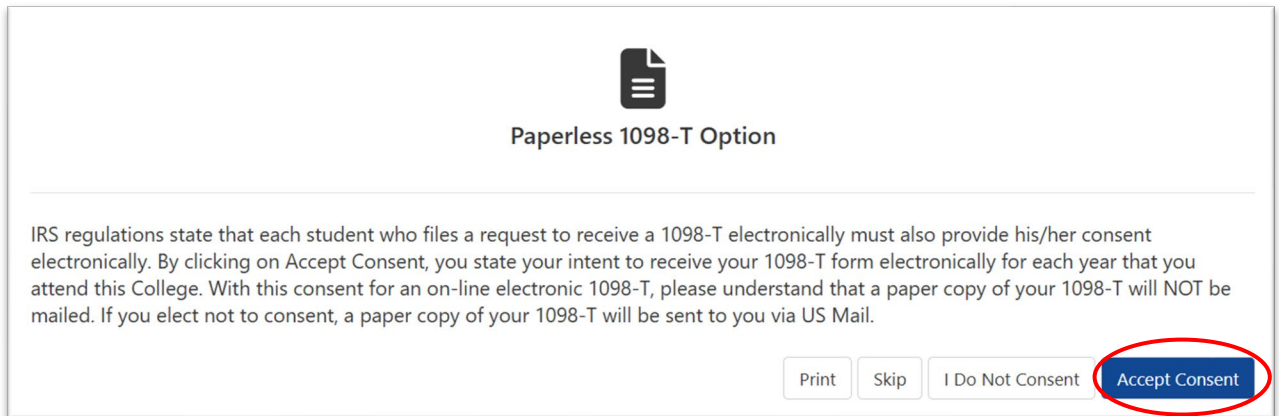
Click on the word "Banner". Another menu will open.



Click on Student. You will be brought to the Student Services screen pictured below.



Select the link for “Student Payment Center.” It is near the bottom of the page.



Click Accept Consent on the Paperless 1098-T Option Electronic Consent pop-up box in the middle of the page.

Currently there is no activity on your account Student Account.

Announcement

Welcome!!
First-Timer?? Make sure to Update your Profile.
Expecting a Refund. Be sure to set-up your Refund Payment Profile.
Need a little more time?? Check out our On-line Installation Plans.

To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

Student Account

ID: xxxxx0973

Student Account There is no activity on this account at this time.

[View Activity](#) [Make Payment](#)

My Profile Setup

- [Authorized Users](#)
- [Personal Profile](#)
- [Payment Profile](#)
- [Consents and Agreements](#)
- [Electronic Refunds](#)

Click on the link for Authorized Users on the right side of the page below My Profile Setup.

Authorized Users

[Authorized Users](#) [Add Authorized User](#)

No authorized user has access to your account information.

Click on the tab to “Add Authorized User”.

Authorized Users

[Authorized Users](#) [Add Authorized User](#)

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity?
Would you like to allow this person to view your 1098-T tax statement?
Would you like to allow this person to view your payment history and account activity?

- Yes No
 Yes No
 Yes No

[Cancel](#) [Continue](#)

Enter the email address of the authorized user and click continue.

Tuition and fees

Tuition is calculated based on the number of credit hours for which the student is registered. Tuition must be paid each semester. Dual credit students pay a reduced tuition rate.

Some school districts cover the costs of tuition for students.

Tuition is waived for dual credit students taking Career and Technical Education (CTE) courses taught on their high school campus by high school employees.

Tuition is waived for dual credit students who received free or reduced priced lunch in any of the four academic years prior to enrolling a dual credit course.

Students should meet with their school counselors before paying tuition to determine if the student is responsible for paying tuition to LSCPA.

Students must pay their tuition in full or enroll in an installment plan before the published deadline. Failure to pay tuition may result in the student being dropped from classes.

Paying for Classes

After the student has received confirmation of registration, students should pay for their classes or make payment arrangements by the published deadlines with the Business Office.

Students may make their payments in one of four ways.

1. The student or the parent can visit the Business Office at 1501 Procter Street. The Business Office is open Mondays – Fridays from 8:00 a.m. to 5:00 p.m. The office is closed each day from 12:00 p.m. – 1:00 p.m. for lunch.
2. Students or parents may pay with a credit card by phone at (409) 984 -6126 or (409) 984-6127. Please be sure to let the Business Office know you are dual credit student.
3. Students can pay online via their MyLSCPA student portal.
4. Students may authorize a parent or another adult. Once selected as an authorized user, parents will receive billing notifications and can pay from the link provided via email.

Books and Supplies

Students should check the syllabus for each course for a list of the books and other supplies necessary. Some school districts provide books and supplies. Check with your school counselor for more information. Student may also choose to participate in the SeaHawk Book Bundle if the student is required to purchase textbook. Students participating in the SeaHawk pay a flat rate for textbooks based on the number of credit hours taken.

Grading Policies

Each faculty member publishes their grading policies and course expectations in the syllabus. Students should refer to the course syllabus throughout the semester. If students have questions about the grading policies in a course, the student should first speak with the

faculty member. If the issue is not resolved to the students' satisfaction, the student may contact the Director of Dual Credit Programs.

Dropping a Class

If a dual credit student no longer wishes to be enrolled in a college class, the student should discuss their wishes with their school counselor. The counselor will communicate with the Director of Dual Credit Programs. The Director of Dual Credit Programs will submit the appropriate forms to the Registrar's Office to formalize the student's desire to drop a course. If a student is only enrolled in one dual credit course or wishes to drop all dual credit courses in a semester, the student is withdrawing from the college. The college publishes deadlines for dropping a course.

Withdrawal from the College

If a student drops all dual credit courses, the student is withdrawing from the college. If the withdrawal is requested before the end of sixth week of classes the student will receive a W. If a dual credit student wishes to withdraw from the college, the student should discuss their wishes with their school counselor. The counselor will communicate with the Director of Dual Credit Programs. The Director of Dual Credit Programs will submit the appropriate forms to the Registrar's Office to withdraw from the college.

Authorization to Release Educational Records (FERPA)

The Family Education Rights and Privacy Act of 1974 (FERPA) protects the educational records of students from the unauthorized disclosure to others. Parents and/or guardians do not automatically have the right to access the college records of dual credit students. Rather, dual credit students must grant consent. Consent is specific to each event/disclosure. The consent forms can be found on the Dual Credit Programs website.

Success in dual credit courses

Success in college is often a matter of persistence. Below are tips designed to help you succeed in your dual credit classes. You may wish to post this page in a place where you can review it often.

Start with the syllabus

Many of your questions can be answered by reviewing the syllabus. Make sure you have a printed copy even if it is available online. Make note of the faculty member's office hours, grading policy, late assignment policy, and the due dates of assignments. Transfer due dates into a master calendar or planner so you can see them at a glance.

Schedule your way to success

You will have competing priorities as a dual credit student. One of the best things you can do for yourself is to purchase and use a planner. Find one with a daily view, so you can schedule time for activities, leisure, and studying. A planner does not have to be fancy or expensive, you just have to use it. Start by transferring all of the due dates from each syllabus to your planner. Then, be sure to schedule time each day to review your notes from class and complete reading assignments. Finally, break larger assignments into manageable pieces and schedule them in your planner.

Notetaking

Taking good notes provides you with the content you need to study for exams. Think of your notes as a map. The more detailed and embellished your map is, the easier it will be to follow it to get your desired destination. Your notes should consist of key concepts, vocabulary, main ideas, and the supporting details. One of the best ways to take good notes in class is to be sure you have completed the assigned reading before class. Reading before class means you have already been introduced to the material to be covered, you know the key words already, and you are familiar with new vocabulary. Have a dedicated notebook for each class and bring it every time the class meets. After class, review your notes. Look for missing or unclear information. Use your textbook or the notes of other students to help you fill in the gaps. Be sure to date your notes. When it is time to study for a test, you might have pages and pages of notes. If you date them, you can put them in chronological order. Review your notes regularly. In addition to reviewing your notes after each class, you will want to look over your notes on an on-going basis. This helps you prepare for tests. If you need help improving your notetaking skills, consider asking your librarian for books on notetaking, search for online tutorials, or ask another student for help.

College Resources

LSCPA has a number of resources designed to help you. Please do not hesitate to take advantage of them.

Disability Services

Students with documented physical or learning disabilities should contact Disability Services Coordinator Laurie A. Marcantel, (409) 984-6241 or marcantella@lamarpa.edu.

Library

Dual credit students can take advantages of the many services offered by the college's library. The library offers a student computer lab, quiet study carrels, group study areas, individual audiovisual rooms, as well as a conference room. Librarians are happy to help students with research or other academic needs. In addition to the materials available physically, students can access research database, articles, books, and other electronic holdings online from any location. The library also participates in inter-library loan with other libraries. Inter-library loan allows students to borrow items outside of the library's collection from other participating libraries. Students need their student ID card to use the library's services.

Tutoring

LSCPA utilizes a virtual tutoring platform to support students called Tutor.com. Students can chat immediately with a tutor via text or voice, schedule a session with a tutor, submit an essay or other written assignment for review, or take practice quizzes. Students can access the tutoring platform through a link in any Blackboard course module. Click to open the course module and Tutor.com is under the Content tab.

LSCPA_93265.202490

ENGL-1301-1N - Composition I

Content | Calendar | Announcements | Discussions | Gradebook | Analytics | Groups | Achievements

Course Content

+ Tutor.com - Port Arthur
Visible to students ▾
Course Tool Placement for Lamar State University - Port Arthur

Transcript Requests

Students may request a transcript by submitting the transcript request form.

Students can submit the completed transcript request form by postal mail, fax, email, or in person to the Office of Admission and Records.

Completed forms can be mailed to:

Admissions and Records
PO Box 310
Port Arthur, TX 77641

Completed forms can be faxed to (409) 984-6025.

Completed forms can be emailed to transcripts@lamarpa.edu.

Completed forms may be submitted in person to the Office of Admissions and Records on the third floor of the Student Center.

Forms can be found on the Dual Credit Programs website.

Student IDs

Dual credit students are eligible for college IDs. After the student has been registered for at least one college class, students may pay the \$5.00 fee and obtain an ID from the Student Activities office. The student ID acts as a library card and is required to gain access to computer labs on campus.

Parental Involvement

Dual credit students benefit from involved parents. Unfortunately, dual credit students suffer when parents become overinvolved. It can be difficult to reach the appropriate balance. Below are some tips to help.

Let your student lead.

Once your student enrolled in a college course, your student's academic record became their own. Thus, you must let your student initiate contact with faculty. Dual credit faculty will not speak with parents or respond to requests from parents. Instead, your student should be raising questions with faculty, making appointments during office hours, and emailing faculty. You can help your student practice these conversations or draft emails, but these activities are ultimately your student's responsibility.

Blackboard is the most accurate location for grades.

Your student should be using the college's learning management system (Blackboard) to monitor their progress in each course. If you want the most accurate grade, ask your student to log into their MyLSCPA account and allow you to view their grades in Blackboard.

Make a copy of the syllabus for yourself.

College faculty expect students to manage deadlines for themselves. One way you can help your student is by reminding them of assignment and exam deadlines. Make a copy of the syllabus for each course your student is taking. Post the syllabus in a place where you can refer to it throughout the semester. For some families, this will mean posting it to the refrigerator. For others, the parent will keep a copy of the syllabus in a planner or with their calendar. Regardless of the location, you will want to refer to the syllabus at least once per week. If you have a centralized place for family messages (refrigerator, bathroom mirror, student's bedroom door), post reminders. If you know when major assignments are due and you remind your student, they will be less likely to procrastinate or forget.

Help your student prepare.

You can help your student prepare for exams, presentations, and assignments. First, be sure your student has the appropriate supplies for each course. Your student will need the textbook, supplemental books, and/or lab books indicated on the syllabus. Also, be sure your student has a notetaking system for each course. You can help your student study by encouraging your student to teach you the material. If your student can explain the content in a way you understand, the student is prepared for the exam. Do not be afraid to question their understanding. Once the student has received the first graded exam, you can help your student prepare for subsequent exams by encouraging them to make up questions similar to the ones the faculty member asked on the first exam. For presentations, you can be your student's practice audience. Make note of times when your student seems unsure or less than confident about the subject. Encourage more practice or better mastery of the content until the student improves.

Remind your student of their resources.

Your student may find the course material challenging. A natural tendency may be to procrastinate or ignore the problem. Remind your student of the resources the college and their high school provide to help them succeed.

Attending LSCPA in the summer

Dual credit during the summer months offers students the same advantages as participating in dual credit during the academic year. Students will have the opportunity to attend classes on the college campus. Students can also focus on a particular subject without the challenges of managing multiple priorities as they do during the regular school year. Students can take courses not offered through their high school's dual credit agreement. Students can explore courses designed to prepare them for careers.

Dual Credit Academic Performance

Meeting the minimum Grade Point Average (GPA) standards is a critical responsibility of every college student. Failure to do so could jeopardize high school graduation and have consequences after the dual credit student leaves high school. Thus, anytime a dual credit student's semester GPA or cumulative GPA falls below 2.0, the student must participate in the process described below.

- The Director of Dual Credit Programs will notify the high school counselor if a student receives an F in any course during any semester. The Director and the school counselor will decide if the student should continue to participate in dual credit courses.
- Any student who earns an F in any course during any semester will also receive a letter from The Office of Dual Credit Programs. The letter will warn students of the consequences of earning a semester GPA below 2.0 or cumulative GPA below 2.0. The letter provides details of the academic appeal process and the potential consequences to students for continued poor academic performance.
- Students who earn a semester GPA below 2.0 or a cumulative GPA of 2.0 will receive a letter from The Office of Admissions and Records. In response, the student must complete the suspension waiver application and must meet with the Department Chair for the General Education and Developmental Studies department if the student is enrolled in transfer courses or with the Dean of Technical Programs if the student is enrolled in career and technical education courses. In their meeting, the student will discuss the factors which contributed to their poor academic performance and will set goals for the next semester designed to improve their academic performance. Dual credit students will not be allowed to enroll in courses until the student has completed the appropriate meeting and obtained permission from the Department Chair or Dean.
- Any dual credit student receiving a second letter because their semester GPA has fallen below 2.0 or their cumulative GPA is below 2.0, must meet with the Director of Dual Credit Programs, the students' parents/guardians and appropriate high school personnel before being allowed to register for the next semester.
- If a dual credit student fails a class twice, the student must receive permission from the Director of Dual Credit programs before attempting the same course a third time.

Attending LSCPA after dual credit

As a dual credit student, you already have a head start on a certificate or associate degree from Lamar State College Port Arthur. If your dual credit courses were designed for transfer, you can continue at Lamar State College Port Arthur until you earn your associate degree and then transfer. If your dual credit courses were in a career and technical education area, you could continue and earn the level one or level two certificate. To learn more about attending Lamar State College Port Arthur after dual credit, contact Enrollment Services at (409) 984-6467 or (800) 477-5872 or via email at enrollmentservices@lamarpa.edu.